

**REAL ESTATE APPRAISERS APPLICATION
ADVISORY COMMITTEE
MINUTES
JUNE 6, 2006**

PRESENT: Marla Britton, Frank D. Hopp, Larry R. Nicholson, Karen Scott, Ursula Volk, Steve Vitale (joined meeting at 10:15), Linda Verbecken and Lynn Gregorash

STAFF PRESENT: Tim Wellnitz, Bureau Director; Ruby Jefferson-Moore, Legal Counsel; Nicole Goodman, Bureau Assistant; Other Department staff were present for portions of the meeting

CALL TO ORDER

Karen Scott, Chair, called the meeting to order at 10:06 a.m. A quorum of 8 members was present.

ADOPTION OF AGENDA

Amendments to Agenda

- Closed Session: Under Review and Consideration of Appraisal Experience and Appraisal Reports for the Following Applicants or any Mailed or Received after Mailing of Agenda – Add names Jed Krieger-Licensed (AQB), Jeffrey Zegler-Licensed, Martin Rose-Certified Residential

MOTION: Marla Britton moved, seconded by Linda Verbecken, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES (April 26, 2006)

MOTION: Marla Britton moved, seconded by Ursula Volk, to approve the minutes of April 26, 2006 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT – TIM WELLNITZ, BUREAU DIRECTOR

Committee Request to Expand to 12 Members

Mr. Wellnitz informed the Committee that the Secretary has approved their request to add 3 additional members and fill the vacant position.

**REVIEW AND RECOMMENDATIONS ON APPLICATION
FORMS AND PROCEDURES**

Update on Committee Request Related to “USPAP Comments from the Real Estate Appraisers Application Advisory Committee”

Mr. Wellnitz is working with staff to put this on the website and include with application materials. An updated copy was provided to the Committee.

Update on “WI Real Estate Appraisers Board Recommendations for the Student Appraiser Applicant”

Mr. Wellnitz is waiting for one response from an organization before he places their link in the Board’s recommendations. The information will then be posted on the Department’s website and included with application materials. Marla Britton is currently working on a draft for supervisors to put on the DRL website and to include with application material.

DISCUSSION AND APPROVAL OF APPROPRIATE APPRAISAL STANDARDS TO BE USED IN THE REVIEW PROCESS

Uniform Standards of Professional Appraisal Practice (USPAP)

None.

Supplemental Appraisal Standards

None.

Appraiser Reviewer’s Role – Communicating with and Educating Applicants

The Committee discussed what how to respond to applicants with questions.

INFORMATIONAL ITEMS

None.

CLOSED SESSION

MOTION: Lynn Gregorash moved, seconded by Steve Vitale, to convene to Closed Session to consider licensure or certification of individuals pursuant to s. 19.85(1)(b), Stats., and to consider individual histories pursuant to s. 19.85(1)(f), Stats. Roll Call Vote: Marla Britton-yes, Frank D. Hopp-yes, Larry R. Nicholson-yes, Karen Scott-yes, Steve Vitale-yes, Linda Verbecken-yes, Lynn Gregorash-yes and Ursula Volk-yes. Motion carried unanimously.

Open Session recessed at 10:28 a.m.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Steve Vitale, to reconvene into Open Session at 12:55 p.m. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

APPRAISAL REPORTS REVIEWED ON JUNE 6, 2006

JENO CATALDO – LICENSED

MOTION: Linda Verbecken moved, seconded by Steve Vitale, to recommend that the Department issue a notice of intent to deny Jen Cataldo's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

CHERYL DODSON – CERTIFIED GERNERAL

MOTION: Larry Nicholson moved, seconded by Frank Hopp, to recommend that the Department approve Cheryl Dodson's appraisal reports as submitted. Motion carried unanimously.

JOSHUA DRUCK – CERTIFIED RESEDENTIAL

MOTION: Linda Verbecken moved, seconded by Larry Nicholson, to recommend that the Department approve Joshua Druck's appraisal reports as submitted. Motion carried unanimously.

DENNIS DUSEK – CERTIFIED RESEDENTIAL

MOTION: Lynn Gregorash moved, seconded by Frank Hopp, to recommend that the Department issue a notice of intent to deny Dennis Dusek's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

JOHN FELDERMAN – CERTIFIED GENERAL

MOTION: Marla Britton moved, seconded by Ursula Volk, to recommend that the Department deny John Felderman's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

ERIK FLOM – CERTIFIED RESEDENTIAL

MOTION: Frank Hopp moved, seconded by Linda Verbecken, to recommend that the Department approve Erik Flom's appraisal reports as submitted. Motion carried unanimously.

TIMOTHY GUNBY – LICENSED

MOTION: Ursula Volk moved, seconded by Frank Hopp, to recommend that the Department deny Timothy Gunby's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

DANIEL HANSEN – LICENSED

MOTION: Marla Britton moved, seconded by Lynn Gregorash, to recommend that the Department deny Daniel Hansen's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

ERIK HENJUM – CERTIFIED RESEDENTIAL

MOTION: Linda Verbecken moved, seconded by Ursula Volk, to recommend that the Department issue a notice of intent to deny Erik Henjum's appraisal reports subject to receipt of requested information and subject to the approval of the reviewing appraiser. Motion carried unanimously.

GORDON HOFSCHULTE – LICENSED (AQB)

MOTION: Steve Vitale moved, seconded by Marla Britton, to recommend that the Department approve Gordon Hofschulte's appraisal reports as submitted with coaching comments. Motion carried unanimously.

RYAN HORNECK – CERTIFIED RESIDENTIAL

MOTION: Lynn Gregorash moved, seconded by Linda Verbecken, to recommend that the Department approve Ryan Horneck's appraisal reports as submitted. Motion carried unanimously.

RENE IPPOLITE – LICENSED (AQB)

MOTION: Marla Britton moved, seconded by Lynn Gregorash, to recommend that the Department issue a notice of intent to deny Rene Ippolite's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

BRIAN KRUEGER – LICENSED

MOTION: Marla Britton moved, seconded by Frank Hopp, to recommend that the Department deny Brian Krueger's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

SCOTT LINGEN – CERTIFIED RESEDENTIAL

MOTION: Larry Nicholson moved, seconded by Steve Vitale, to recommend that the Department issue a notice of intent to deny Scott Lingen's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

CURTIS MACKEY – CERTIFIED RESEDENTIAL

MOTION: Marla Britton moved, seconded by Linda Verbecken, to recommend that the Department deny Curtis Mackey's appraisal reports as submitted because the reports do not comply with USPAP. Motion carried unanimously.

DEANA MENTZEL – LICENSED (AQB)

MOTION: Marla Britton moved, seconded by Ursula Volk, to recommend that the Department approve Deana Mentzel's appraisal reports as submitted with coaching comments. Motion carried unanimously.

GREG REICH – CERTIFIED RESEDENTIAL

MOTION: Steve Vitale moved, seconded by Lynn Gregorash, to recommend that the Department approve Greg Reich's appraisal reports as submitted with coaching comments. Motion carried unanimously.

THOMAS SCHWAAB – LICENSED (AQB)

MOTION: Steve Vitale moved, seconded by Lynn Gregorash, to recommend that the Department issue a notice of intent to deny Thomas Schwaab's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

DAVID STEIGER – CERTIFIED. RESIDENTIAL

MOTION: Marla Britton moved, seconded by Ursula Volk, to recommend that the Department issue a notice of intent to deny David Steiger's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

TODD STUCKERT – CERTIFIED RESEDENTIAL

MOTION: Larry Gregorash moved, seconded by Frank Hopp, to recommend that the Department issue a notice of intent to deny Todd Stuckert's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

MAURA SULLIVAN – LICENSED

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend that the Department approve Maura Sullivan's appraisal reports as submitted with coaching comments. Motion carried unanimously.

ANDREW TILLMANN – CERTIFIED RESIDENTIAL

MOTION: Marla Britton moved, seconded by Lynn Gregorash, to recommend that the Department table Andrew Tillmann's appraisal reports. Motion carried unanimously.

PATRICK WALZ – CERTIFIED RESIDENTIAL

MOTION: Marla Britton moved, seconded by Lynn Verbecken, to recommend that the Department approve Patrick Walz's appraisal reports as submitted. Motion carried unanimously.

ROBERT WILL – CERTIFIED RESEDENTIAL

MOTION: Linda Verbecken moved, seconded by Frank Hopp, to recommend that the Department issue a notice of intent to deny Robert Will's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

DIETER ZIMMER – CERTIFIED RESIDENTIAL

MOTION: Marla Britton moved, seconded by Linda Verbecken, to recommend that the Department issue a notice of intent to deny Dieter Zimmer's appraisal reports subject to receipt of one additional report that complies with USPAP and includes all three approaches to value and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

JED KRIEGER – LICENSED (AQB)

MOTION: Marla Britton moved, seconded by Lynn Gregorash, to recommend that the Department issue a notice of intent to deny Jed Krieger's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

JEFFREY ZIEGLER – LICENSED

MOTION: Larry Nicholson moved, seconded by Steve Vitale, to recommend that the Department approve Jeffrey Ziegler's appraisal reports as submitted. Motion carried unanimously.

MARTIN ROSE – CERTIFIED RESIDENTIAL

MOTION: Larry Nicholson moved, seconded by Linda Verbecken, to recommend that the Department issue a notice of intent to deny Jed Krieger's appraisal reports subject to receipt of one additional report that complies with USPAP and other requested information subject to approval by the reviewing appraiser. Motion carried unanimously.

VISITORS COMMENTS

None.

ADJOURNMENT

MOTION: Marla Britton moved, seconded by Lynn Gregorash, to adjourn the meeting at 1:02 p.m. Motion carried unanimously.

Next meeting: July 27, 2006